

TOUCHDOWN CLUB

The purpose of the Touchdown Club is to further the educational experience of all Greater Clark County School System students who choose to participate in Jeffersonville High School Board sanctioned endeavors.

The Touchdown Club will work in close association with all Greater Clark Schools in making every effort to assist all students in achieving their goals, while participating in school sponsored or endorsed programs. We will continually strive to improve the relationship between students, parents, school administrators and board members.

The Touchdown Club's specific mission is to support the JHS Football Coaching Staff through the maintaining of the facilities, and coordinating of the activities directly related to the Jeffersonville High School Football Program, and indirectly to all other programs that use the shared facilities at Jeffersonville High School. No member of the Touchdown Club will be involved with any aspect of coaching while serving on the committee, except for the Head Coach, who has a permanent position on the Board of Directors as President.

All monies earned by and or donated to the Touchdown Club will be submitted to the Touchdown Club Treasurer as required to meet all current accounting procedures of the Touchdown Club. The Touchdown Club will not participate, sanction, or otherwise be involved in any fundraising efforts without first receiving approval from the Head Coach. No part of the earnings of the Touchdown Club shall inure to the benefit of, or be distributed to its members, officers, or other private persons, except as approved and distributed by the Head Coach and the Touchdown Club treasurer to cover reimbursement for approved expenditures.

Number on *The Board* of Directors of the Touchdown Club shall be determined from time to time by the resolution of the Board. At the minimum, the members shall consist of the President/Head Coach, Vice-President, the JHS Football Head Coach, and "1" chairperson from each of the standing committees

Standing Committees of the Touchdown Club

The Chairperson from each committee shall be a member of the Board of Directors of the Touchdown Club.

Fundraising Coordinator

1. Coordinate all fundraising activities as directed by Touchdown Club.
2. Maintain financial records for all fundraising activities including all receipts and expenditures related to the football program.

Communications Coordinator

1. Maintain accurate database of all players parents and business sponsors
2. Handle all correspondence with players as directed by Head Coach.
3. Maintain football programs website
4. Document minutes of Board of Director meetings

Team Coordinator

1. Coordinate Team meals for all levels (Varsity/JV/Freshman).
2. Coordinate / plan end of year banquets and senior night activities.
3. Provide for needs for team as directed by Head Coach.

Concession Coordinator

1. Coordinate workers for Frosh, JV and Varsity Concessions.
2. Coordinate as needed with Boosters on concession activities.
3. Coordinate cleaning and sanitation for concession stands.
4. Purchase as necessary food/vending for concession stands.

Field/ Facilities Management

1. Maintain playing and practice fields.
2. Coordinate striping, maintain field equipment
3. Coordinate construction activities as required

Game Day Activities

1. Coordinate stadium activities at all games to include but not limited to: announcing, chain gang, music, press box and other Touchdown Club specified activities.

